



**BOS** | INSPIRING  
WORKSPACE  
FURNISHINGS

**HAWORTH**  
A Best in Class Dealer

# MODERN WORKPLACE EXPERIENCE

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BOS HEADQUARTERS  
501 S GARY AVE.  
ROSELLE, IL



# WELCOME!

COVID-19 changed how, when and where we think about work. Like many organizations, BOS navigated the pandemic prioritizing the safety of our people, adhering to government mandates and adapting to immense amounts of change and adversity. Strategy was formed, altered, pushed back, scraped, reviewed and renewed over and over again.

Through roundtables, research, partners, conversations and surveys we found direction from both internal and external sources. Combining new ideas with decades of workspace experience, we decided to answer the question everyone is asking... what does the workplace of the future look like?

There is no one answer to this question. Each organization has their own unique path. This is the BOS story... a fully refreshed headquarters and flagship inspiration center.

We hope you can use our space to learn and be inspired... so that it might benefit your team and help inform your next workspace decisions.

Enjoy your stay!





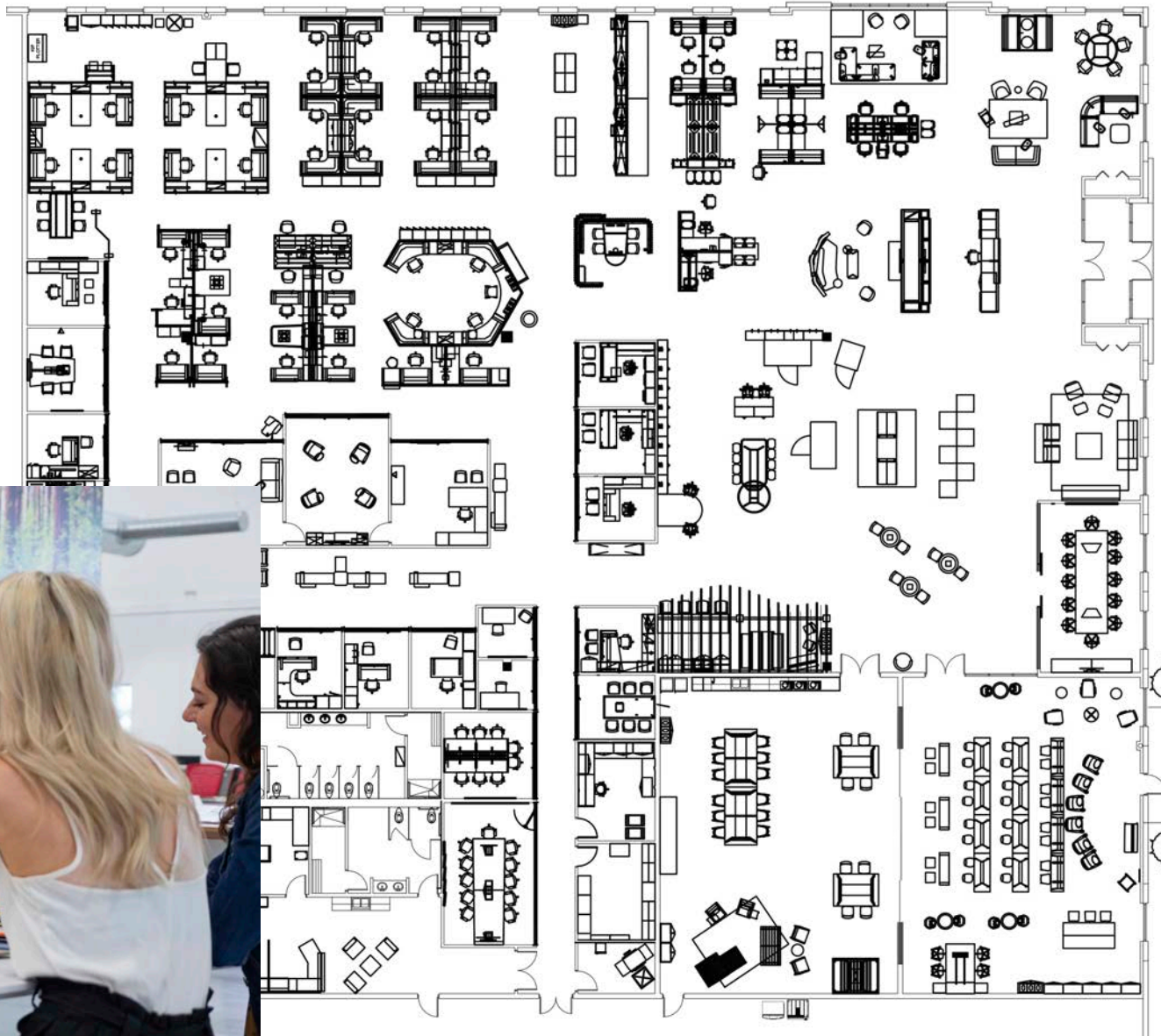
# OUR PATH

To create a space that would not only meet our needs today, but also grow and adapt with us into the future, we refreshed our floor plate using strategic design and furniture solutions that complimented culture types, work styles and the needs of our team.

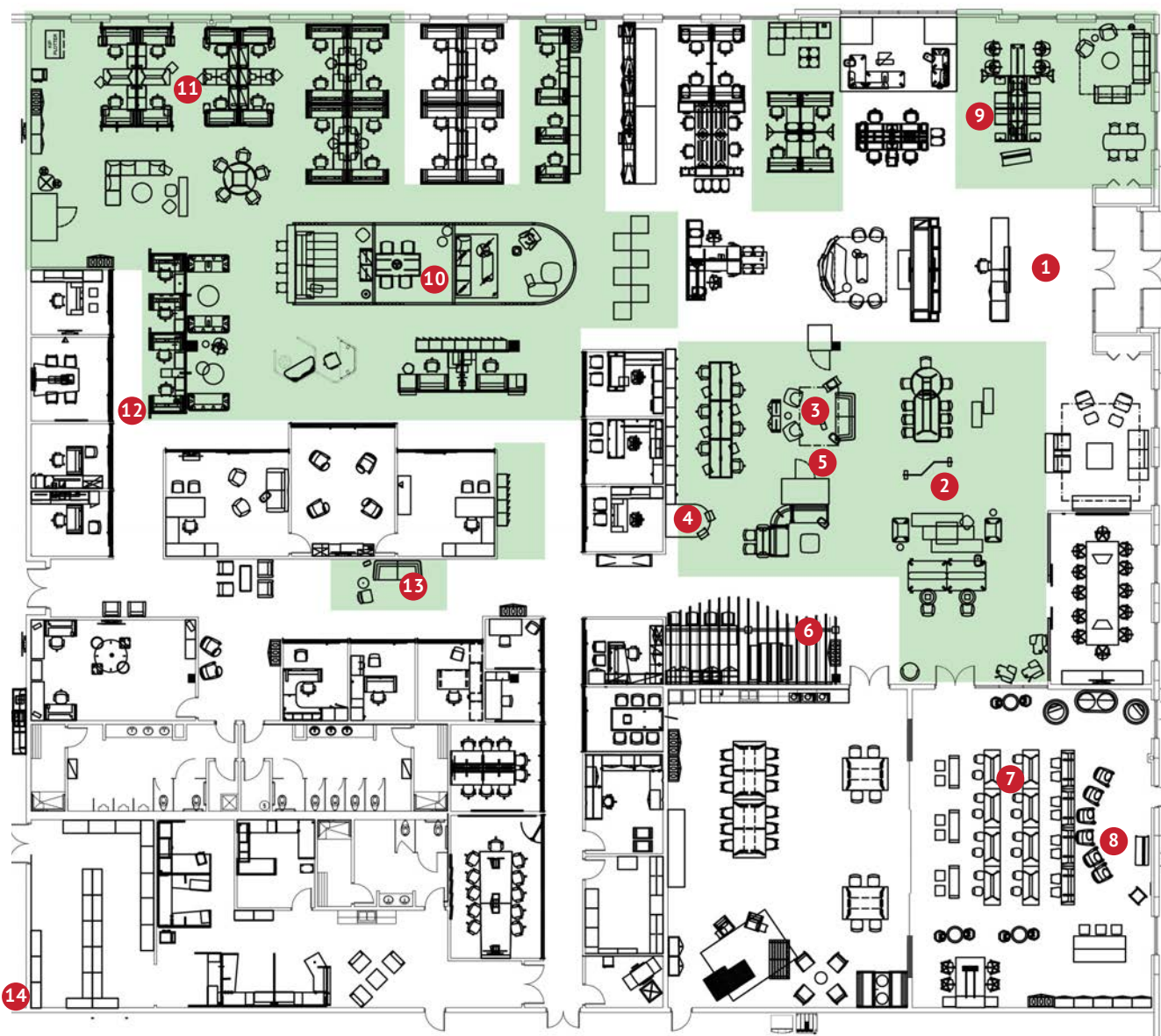
Ultimately, our goal was to create a space people wanted to come to where they felt safe, could develop relationships and where they could do their best work.



## Before




## After



## POINTS OF INTEREST

- 1 First Impressions - BOS Reception
- 2 Feels Like Home - Social Spaces
- 3 Bring Nature In - Biophilic Design
- 4 Free Address - Sensor Technology
- 5 Privacy - Phone Booths
- 6 Clear Direction - Change Communication
- 7 Multi-use - Agile Workplace
- 8 Remote + In Person - Meeting Space Tech
- 9 Focus Work - Touchdown Spaces
- 10 Centerpiece - Haworth Pergola
- 11 Regular Occupants - Assigned Work Points
- 12 Flexible Options - Modular Walls
- 13 One Team - Brand and Culture Promotion
- 14 Sustainability - Decommissioning & Resale

 - Major Changes Made During Refresh





# THE FUTURE IS HYBRID

We know hybrid work is not a one-size-fits-all approach, but rather a unique and likely dynamic balance between in person and remote work for each organization.

The majority of our team members spend a minimum of three days per week in the office. This helps to foster real relationships, keep culture and energy alive and inspires both innovation and personal development. Tuesdays and Thursdays are 'all hands' days when everyone is together and team meetings, collaboration sessions and team building activities are scheduled.



# AN OPPORTUNITY TO PROMOTE CULTURE

Work culture grows stronger when we are together. Through a thoughtful employee experience, physical and digital signage and people-first branding, we seek to maximize culture promotion throughout our space.

We organized our floor plate around four unique culture types to optimize the ways our teams function and to provide choice through the space.

## COMPETE:

do things FAST  
COMPETITIVE

## CONTROL:

do things RIGHT  
CONSISTENT

## CREATE:

do things FIRST  
INNOVATION

## COLLABORATION (CLAN):

do things TOGETHER  
TEAM BUILDING





# WE ARE BETTER TOGETHER

We believe that collaborative work is best done together. Our refresh involved intentional changes to the floor plate designed to increase shared spaces based on four different collaboration styles.



## PRESENTATION:

dedicated formal space for listening  
presentation tools needed

## STRATEGIC:

focused interaction with creative or longer-term goal  
technology and tools added

## TACTICAL:

focused interaction with singular goal  
task-specific tools needed

## SOCIAL:

information interaction with no specific goal  
no tools needed



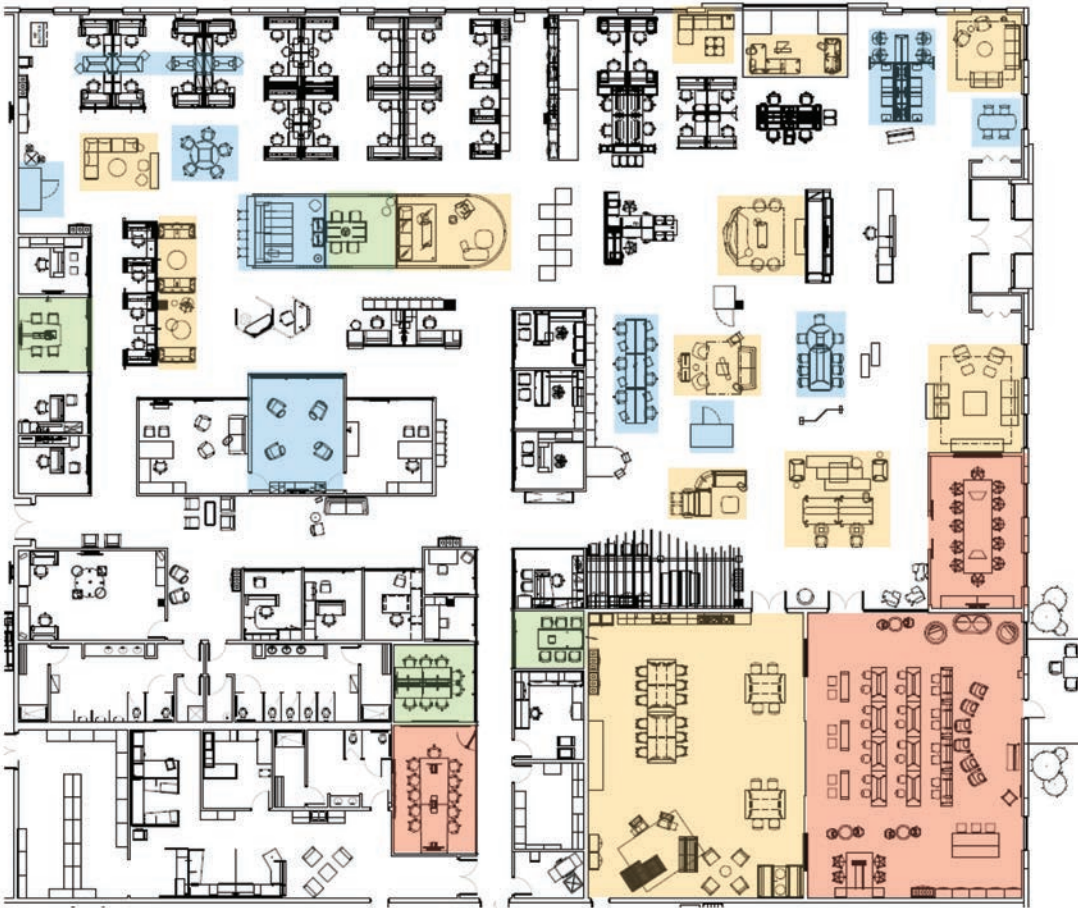
# Feels Like Home

We added new products like Haworth's Pergola, Cabana, and Riverbend and Darran's Honey. To make our space more inviting, we increased the number of social spaces and vignettes that resemble a home or hospitality space.



# More Collaboration

Even though our previous design included an abundance of collaboration spaces, we wanted to weave them more prominently throughout our entire space. By reducing the number of assigned workspaces, more space for collaborative work became available.





# INDIVIDUAL WORK STYLES

By understanding how team members perform their daily activities we were able to translate these work styles into an integrated office design that supports everyone to do their best work. We categorized ways of working into four distinct styles and organized assigned work points and offices accordingly.

**CREW:**

people who often work in groups to generate new ideas and connect them to strategy

**SPECIALIST:**

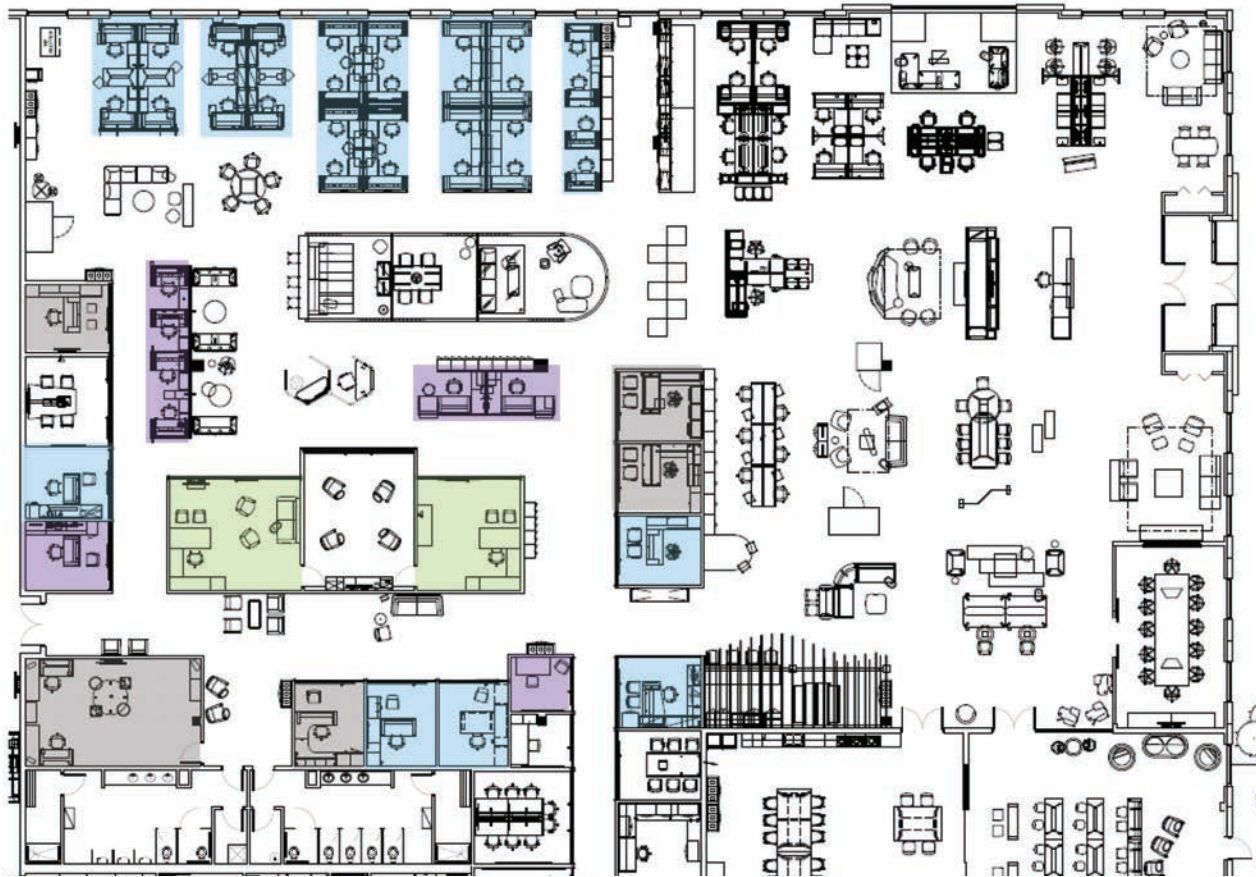
subject matter experts who primarily work alone to develop and hone strategic concepts

**CONNECTOR:**

individuals who work in teams focused on tactical objectives and deliverables

**MASTER:**

people who mostly work alone focused on specific tasks and deliverables



# Distraction Free

Increasing touchdown spaces throughout the floor plate allows employee owners and guests to quickly find work points to concentrate and quickly enter flow states for effective focused work.

We made it easy for employees and visitors without assigned workstations to locate available spaces using sensor technology, remote and on-premise reservation systems and by increasing free address zones.



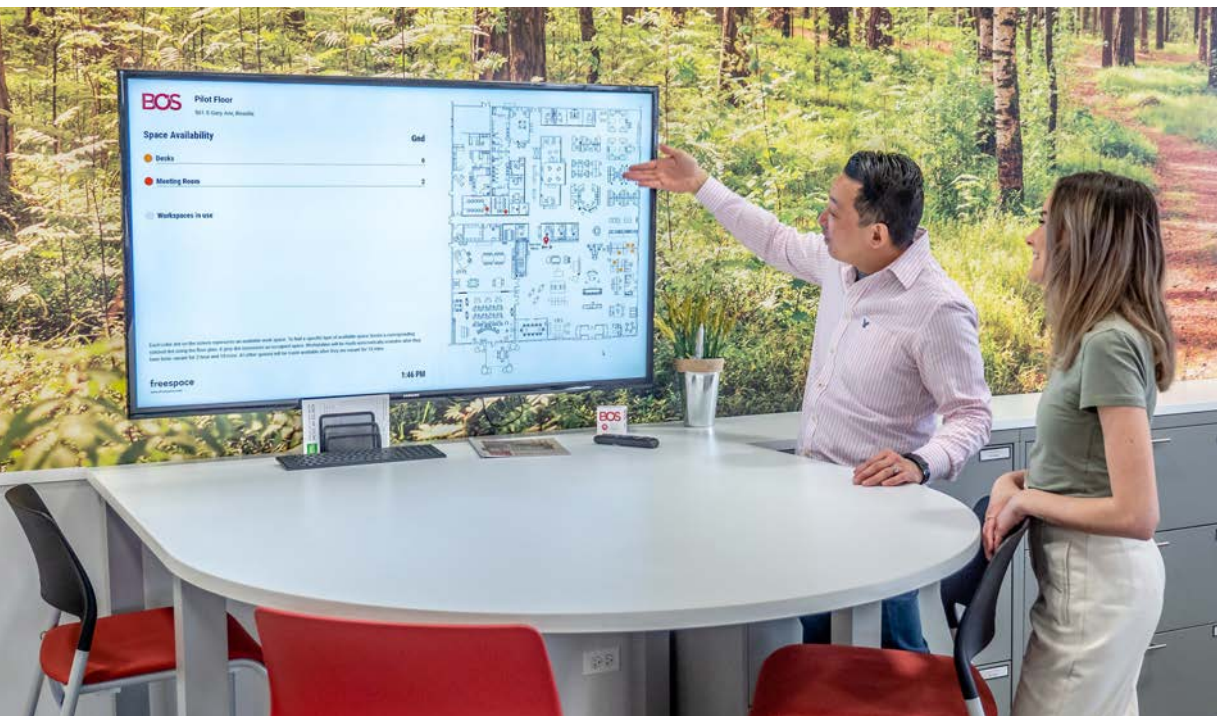
# Enhanced Privacy

Mobile privacy screens, white noise technology and phone booth solutions from companies like Hush and Loop provide distraction free options through the space for effective focus work.

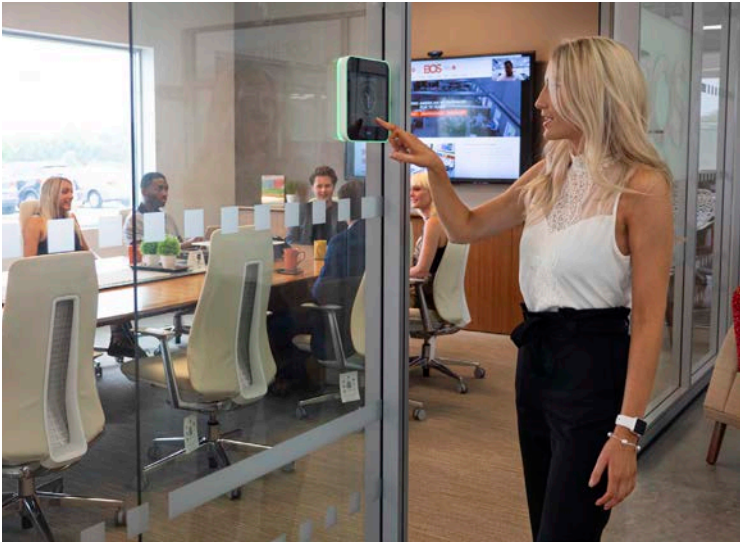




# POWERED BY TECHNOLOGY



Technology is abundant and approachable. Video displays, collaboration tools, status lights, room schedulers, audio visual tools and other hardware is integrated with a variety of enterprise and cutting-edge industry software. Internet capacity has been upgraded, cloud services have increased and work tools have expanded to encourage an effective return to office as well as to bridge digital and remote teams.



## FEATURING

- Zoom and Teams Rooms
- 360 Cameras and Mobile Displays
- Digital Visitor Management
- Sensor Technology
- Upgraded Computer Monitors
- Digital Signage
- Mobile Power

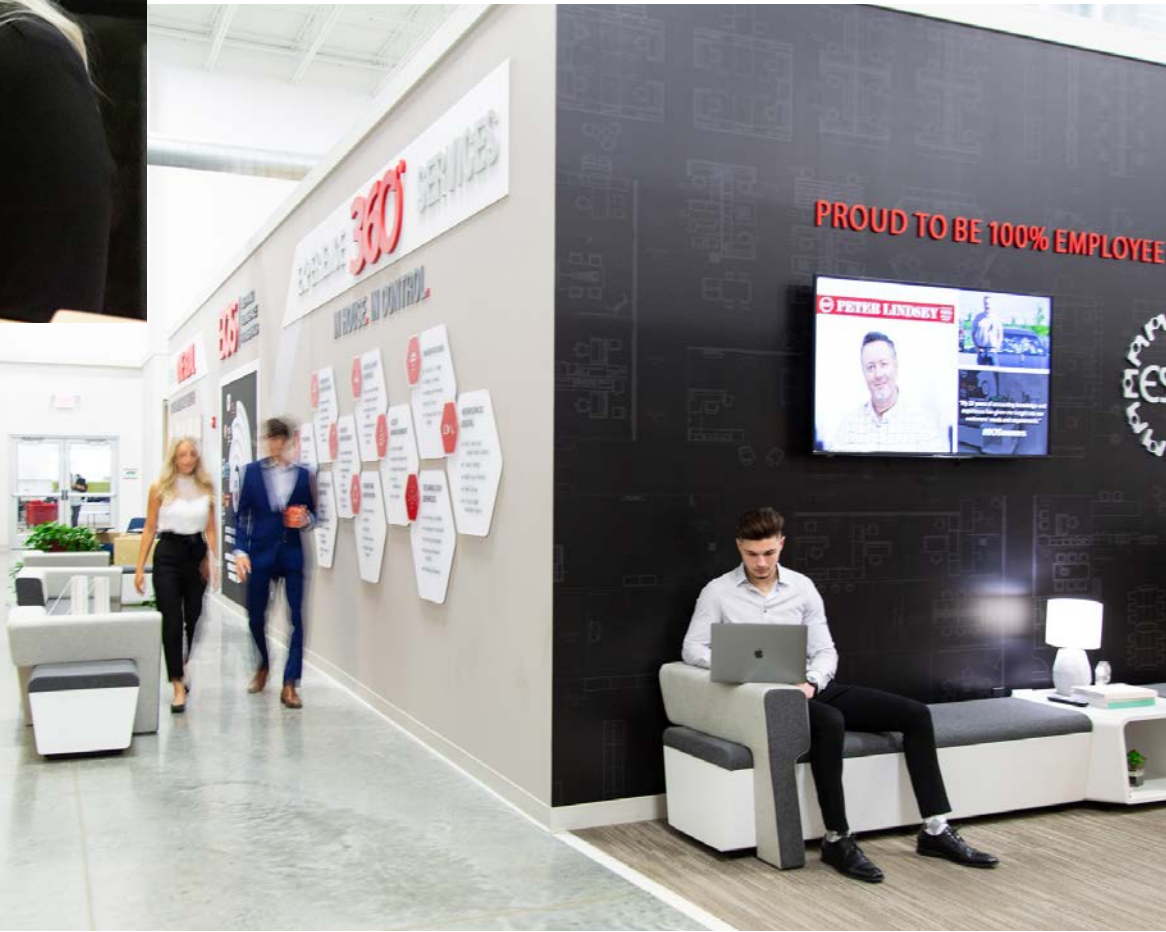
# A MEMORABLE EXPERIENCE

Our space boldly communicates our values and mission. Through signage and digital displays we also celebrate our employee owners and personalize the employee and customer experience.



# COMMUNICATING CHANGE

Change communication is consistent and transparent. Workspace Digital, our in-house marketing agency helps to align our digital and physical spaces through content, messaging and creative solutions. We use these services for our own business and also offer them to our clients.





# PEOPLE FIRST

To promote total well being we ensured access to height adjustable surfaces and the industry's best ergonomic furniture throughout the workspace. This was complimented with adequate access to natural light and direct line of site to the outdoors. We partnered with Ambius to bring nature into the workplace and to experience the visual and mental benefits of biophilic design.

Air filtration systems, automated temperature checks, technology-based cleaning processes and digital check-in systems help to keep our team members and guests safe.

PHYSICAL. EMOTIONAL. MENTAL.

## TOTAL WELLBEING



### BIOPHILIC DESIGN

*Our partnership with Interior landscape design company, Ambius allows for live plants throughout our space on a managed program. The visual and mental benefits of Biophilic Design was immediately evident once the plants were added.*



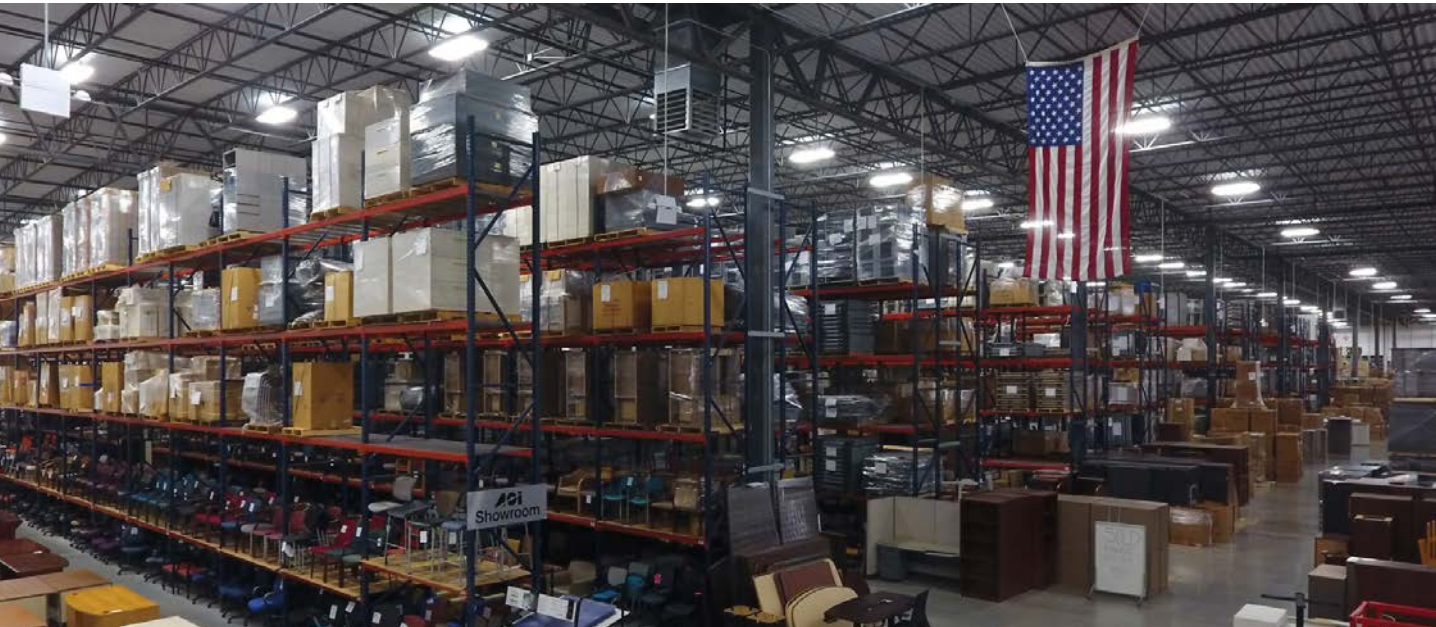


# SUSTAINABILITY STORY



BOS and Haworth have committed to setting an example and operating to ensure future generations are not compromised. Haworth, the industry leader in LEED solutions, is committed to offering greener products and services.

In addition to helping our clients create more sustainable spaces, BOS keeps countless workstations from going into a landfill by utilizing Affordable Office Interiors (our sister BOS Holdings company) for reselling and repurposing decommissioned furniture.



Over 5.9 million pounds of decommissioned office furniture have been diverted from landfills



Zero Waste to landfill status globally since 2012.



BOS recycles 500 tons of metal yearly (one metal scrap trailer weekly), as well as cardboard and white paper.



Packing from new product is reused to package/protect used product in our warehouse and during delivery.



BOS sells 80% of the decommissioned furniture that is brought into our warehouse out of our retail showroom floor.



**LEARN MORE**  
[www.bos.com/sustainability/](http://www.bos.com/sustainability/)

# THINKING FORWARD

We understand the future of work is changing. Our space and our strategy is agile and flexible. From furniture that can be reconfigured with ease to modular walls, enhanced space visualization capabilities to utilization and data tools, our modern workplace is able to grow and adapt with our needs.

Most importantly, our space shows a continued investment in our most important asset... our employee owners. We will continue in our commitment to understand the latest trends and solutions to provide the most effective space for our people, a space where they want to be and where they can thrive. We have consistently been named One of the 100 Best Places to Work in Chicago by Crain's, and we intend to remain so.

Our team is passionate about workplaces. We are excited to tell you more about what we're doing at BOS HQ and in our spaces throughout North America. Put more than seven decades of experience and unparalleled capabilities to work for your next space.











# THANK YOU FOR VISITING!

More Inspiration Online at  
[www.BOS.com](http://www.BOS.com)



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