



MAXIMIZE
YOUR OFFICE
FURNITURE
BUDGET



Affordable
Office Interiors

A **BOS** COMPANY
HOLDINGS

www.AffordableOffice.com

A modern office interior featuring a rustic stone wall on the left, a wooden cabinet, and a long white table with several ergonomic office chairs. The ceiling has exposed ductwork and a fan. The overall atmosphere is bright and professional.

ONE GOAL

CREATE A
WORKSPACE
YOU LOVE

- Full-Service Dealer to Mimimize Outliers
- Consultants who Listen & Deliver from the Start
- Up-front, Clear, Accurate Pricing
- The Right Product Solutions for Your Workspace
- A Long-Term Relationship



**THE PATH TO YOUR NEXT
WORKSPACE IS COMPLEX.**

CHOOSE AN
EXPERIENCED GUIDE.

We know your workspace is an important investment in your organization's people, culture, & future. AOI will be with you every step of the way and for years to come. **We make change easier.**

- AOI is a 'Best in Class' AIS Dealer and provides the deepest discounting for over 250 of the Industry's top manufacturers.
- Almost 45% of our staff is degreed interior designers.
- 100% employee-owned, so you work with an owner from start to finish.

132,000
CLIENTS

6
LOCATIONS
NATIONWIDE

**OVER
25**
YEARS IN
BUSINESS

WE OWN THE RESULTS

100%
EMPLOYEE OWNED
(ESOP COMPANY)

96%
CLIENT
RETENTION



**AIS | Elite
Dealer**

A stylized map of the United States is rendered in a light gray color, composed of a dense pattern of small, overlapping circles. The map is set against a white background with a large, curved gray shape on the right side. Five dark green callout boxes, resembling torn paper, are placed over the map to highlight specific cities. Each callout box contains the name of a city in white, uppercase letters. The cities highlighted are Madison, Milwaukee, Chicagoland, Orlando, and Tampa.

MADISON

MILWAUKEE

CHICAGOLAND

ORLANDO

TAMPA

MEMBERS OF THE BOS HOLDINGS FAMILY



Having created thousands of inspiring workspaces for clients in corporate, government, higher education, healthcare, and hospitality, BOS is a Best in Class, Haworth Preferred Dealer with showrooms, offices and warehouses in Chicagoland, Tampa, FL and Orlando, FL.



AOI offers the Midwest's largest inventory of new, used, and remanufactured office furniture, with an emphasis on Haworth furniture. AOI provides decommissioning, recycling and/or resale of BOS clients' pre-owned furniture. Offices and warehouses in Chicagoland, Milwaukee, and Madison.



Workspace Digital – a division of BOS – is the first full-service technology integrator and digital marketing agency in the commercial interiors industry.



For over 60 years, Apex Interior Services has been a leading Union office furniture installation firm. In addition to furniture installation, Apex does custom applications for cabinetry, trim work and creative interior elements that blend with the architecture of the space.

Learn more about BOS Holdings & locations

[VISIT BOS HOLDINGS PAGE](#)

www.bos-holdings.com

360° EXPERIENCE

Whatever your workspace need, AOI has you covered.

In House. In Control. Experience 360°.



FURNISHINGS

- New, Used, & Refurbished
- 350+ Manufacturers
- Volume Discounting
- Home Office Programs



WORKSPACE CONSULTATION

- Workspace Strategy
- Budget Analyses
- Furniture Standards
- Cohesive Environment



DESIGN SERVICES

- NCIDQ & LEED Professionals
- New Space Planning
- Office Reconfigurations
- Guaranteed Specs



PROJECT MANAGEMENT

- Acknowledgement & Site Condition Reviews
- Timeline Management
- Product Orientation
- Punch-List Resolution



INSTALLATION SERVICES

- Union & Non-Union
- Professional Carpentry
- Multi-Manufacturer
- Architectural Solutions



DECOMMISSIONING & TRADE-IN

- Fleet of Trucks
- Decommissioning Specialists
- Resale & Blending Capabilities
- Trade-In Opportunities



LEASING & RENTAL

- Short & Long Term Rentals
- Rent-to-Own Options
- Fair Market Price
- Haworth Payment Solution Leasing Program



ASSET MANAGEMENT

- Asset Appraisals
- Inventory Management
- Warranty Management
- Product Maintenance
- Bar-Coding



WAREHOUSING

- 150,000 SFT Facility
- Climate Controlled
- Delivery & Receiving
- Long & Short-Term Storage



WALLS

- Walls Strategy & Consultation
- Dedicated Walls Team
- New Installations & Reconfigurations
- Manufactured in USA



TECHNOLOGY INTEGRATION

- Audio Visual Solutions
- Sound Masking
- Digital Space Planning
- Sensors
- Collaboration Technology



CULTURE & CHANGE COMMUNICATION

- Work Culture Discovery & Promotion
- Space Tours & Showcases
- Workspace Signage & Branding
- Digital Marketing Agency





1



DISCOVER

2



GUIDE

3



SITE CONDITION
OVERVIEW

4



ORDER ENTRY &
PRE-INSTALLATION

5



FACILITATE
INSTALLATION

6



LONG-TERM
PARTNERSHIP

TEAM OWNERSHIP

Key Contact



Project Designer



Path to Success

Combining People, Technology, and Process to Deliver a Successful Integrated Project Deliverable.

1 DISCOVER

The journey begins by listening and learning about your company's needs and culture. This is also where we define project requirements, develop timelines, and set Service Level Expectations.

FEATURED TECHNOLOGIES

Compass Workspace Discovery, Freespace, Yulio

2 GUIDE

Next, we will be guiding you through the process of exploring layouts and furniture, often with the help of virtual renderings, 360° tours, and Design in Real Time.

FEATURED TECHNOLOGIES

Bluescape, Canvas, Sketchfab

3 PREPARE

The 3rd step involves getting the space ready, confirming details such as building conditions, power locations, measurements, and zone tagging.

FEATURED TECHNOLOGIES

Smartsheet, PlanGrid

4 PROCURE

Now it's time to order the product. We'll review acknowledgements for accuracy and ship dates and give you real-time access to all order documents.

FEATURED TECHNOLOGIES

CORE Customer Portals, Service Dashboards

5 INSTALL

After verifying accuracy of the product, the installation begins, accompanied by daily progress reports. Afterwards, trash is removed and – if applicable – old furniture is decommissioned.

FEATURED TECHNOLOGIES

LYNX, IMS, MOSS

6 SERVE

The final step involves Day 2 site activation for product usage, warranty and maintenance programs, post occupancy surveys, custom customer portals with resources, eprocurement options, and more.

FEATURED TECHNOLOGIES

CEROS, VIP Portals, Private Custom Websites

Project Coordinator



Installation Team



Customer Service



LIVE DESIGN

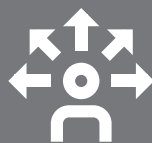


Take Part in The Creation of Your Workspace!

Industry-leading technology and the best designers in commercial interiors, Live Design by AOI offers speed, efficiency, confidence and savings in an immersive experience where clients and stakeholders collaborate in the space planning and furniture selection process.



Save Weeks
On Your Next
Workspace



Informed
Decisions in
Real Time



In Person Or
Remote Design
Sessions



Work with
A Design
Professional



Compare Styles,
Colors & Options
Instantly



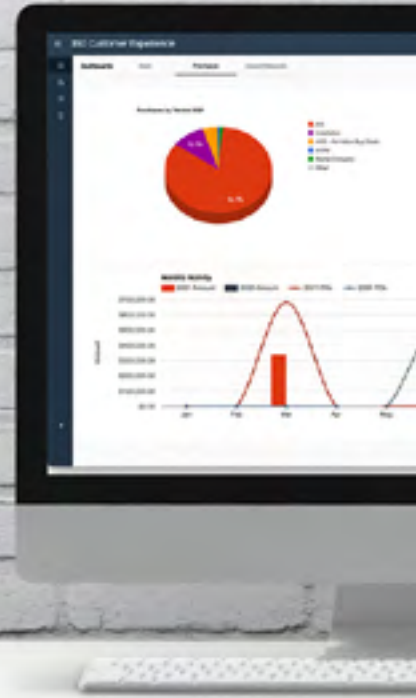
Straight-Forward
Product Pricing
& Visibility



Realistic
3D Space
Visualization

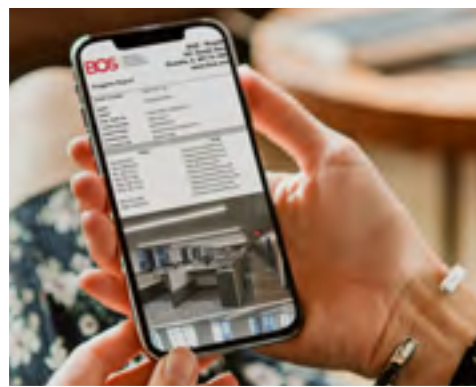
AT YOUR FINGERTIPS

CUSTOMER PORTAL



Online Portal

- Live Tracking
- On Demand Access
- Everything in One Place



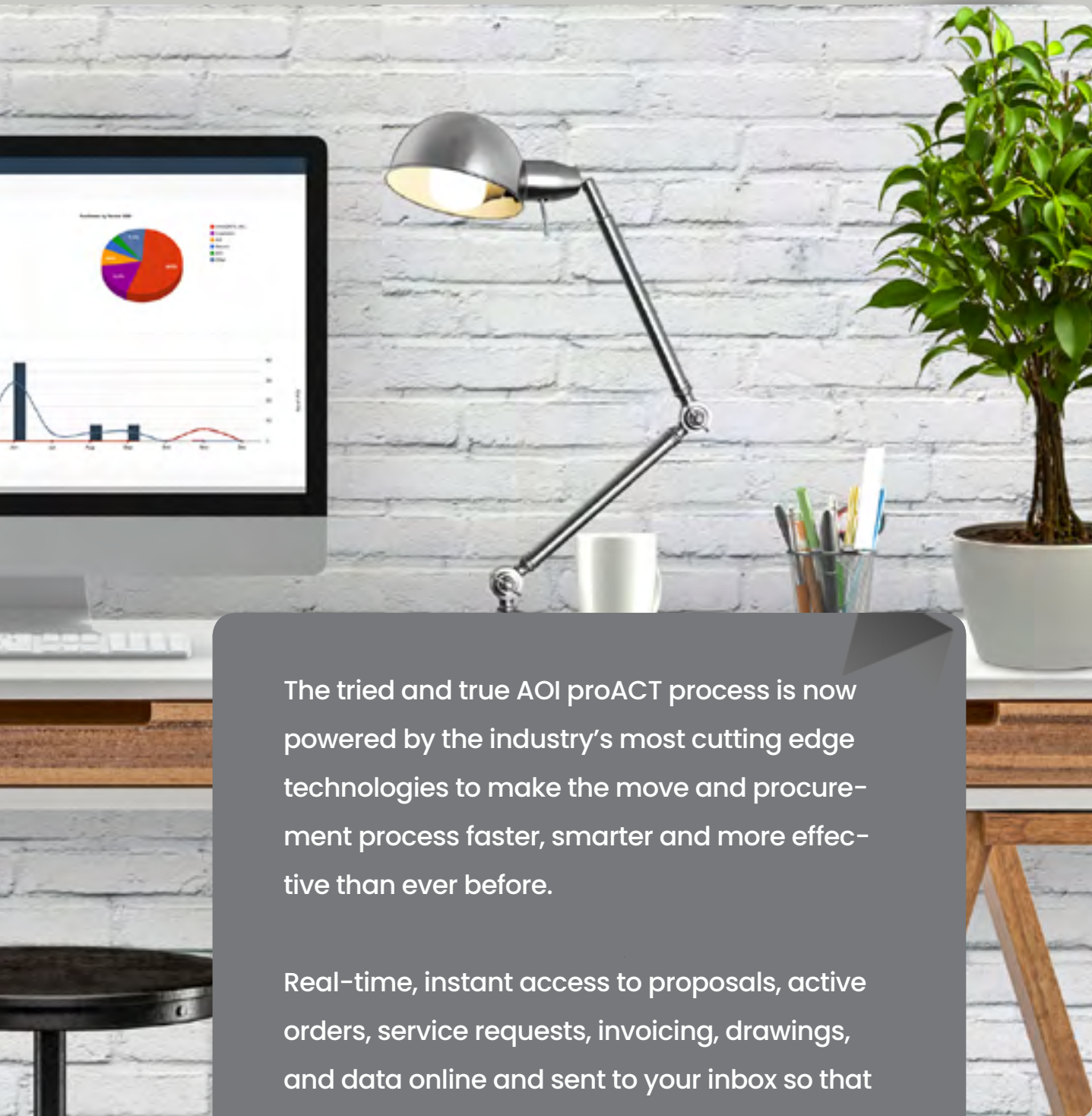
Progress Reports

- Sent from Job site
- Visual Reports
- Proactive Email Communication



Punchlist Resolution

- Faster Process
- No Human Error
- Easy and Efficient to Manage



The tried and true AOI proACT process is now powered by the industry's most cutting edge technologies to make the move and procurement process faster, smarter and more effective than ever before.

Real-time, instant access to proposals, active orders, service requests, invoicing, drawings, and data online and sent to your inbox so that you can stay in the know every step of the way.

TAKE A TOUR

www.affordableoffice.com/portal





WORKSPACE
DIGITAL

DIGITAL IS HERE.

In the modern workplace, digital spaces benefit culture, collaboration, attraction and retention. We are proud to have launched the first full-service technology integrator and digital marketing agency in the commercial interiors industry. Align your physical and digital spaces today with Workspace Digital.

TECH

Leverage our full service technology integration capabilities and connect your spaces and teams with the right solutions for your business.

- AV Consulting
- Asset Inventory
- Design & Engineering
- Video Conferencing
- Audio Solutions
- Wireless Charging

AGENCY

From consulting and training to project-based and fully managed solutions, Workspace Digital offers a full range of brand, marketing & creative solutions.

- Dynamic Websites
- Digital Signage
- Content Marketing
- Video & Photography
- Brand Identity
- And More

[EXPLORE WORKSPACE DIGITAL](#)

www.workspace.digital

QUALITY. SUSTAINABILITY. COMMUNITY.

AT AIS, GREAT PRODUCTS ARE JUST PART OF THE STORY.

What makes a product truly great? AIS believes a great product is one that's made with integrity and ingenuity. These values are evident in their unwavering commitment to lean manufacturing processes that save time, money and resources. They were first on the path to sustainability, leading the industry forward.

IT STARTS WITH AN AWARD WINNING TEAM

AIS was founded on the belief that they could do things better, and that has driven their teams forward since day one. AIS employees' can-do attitude has revolutionized the industry, earning awards for breakthrough design and continually advancing manufacturing in exciting ways.

SOLUTIONS FOR EVERY WORKPLACE

From flexible, power-friendly open plan or benching workspaces to sophisticated private offices, our high-performing AIS systems, casegoods, tables and seating solutions reflect the widest range of aesthetics and support any workstyle. Even better, our innovative manufacturing processes ensure quick delivery and attractive pricing.

Whether you're a two-person firm or a global enterprise, AIS and our broad dealer network are ready to help you create work environments that best support your people and their unique needs.

[LEARN MORE ABOUT AIS](#)

www.ais-inc.com

SHINGO PRIZE
LEAN
MANUFACTURING

50%
LESS ENERGY COSTS
USING SOLAR PANELS
AT AIS HQ

SPEED TO
MARKET
3-5
WEEK LEAD
TIMES

OVER
750
EMPLOYEES

AIS



Affordable
Office Interiors

AIS | Elite
Dealer

WE'LL TAKE CARE OF YOUR EXISTING FURNITURE.

BOS In-House Decommissioning is part of our promise to deliver a 360° Experience, where you're provided maximum value and minimum risk through a turnkey solution that results in a complete, integrated project deliverable.

With a vast network of brokers, nationwide showrooms, and our new 200,000 square foot, climate-controlled warehouse in Roselle, IL, we can prevent most decommissioned furniture from going into a landfill.

-
- 200,000 Square Foot Climate Controlled Warehouse
 - Fleet of Trucks in Illinois, Orlando and Tampa
 - In-House Union and Non-Union Installation Teams
 - Decommissioning Specialists On Staff
 - Resale, Refurbishing and Blending Capabilities for Best Value
 - BOS diverts between 4 and 5 thousand workstations or private offices (totalling over 1,380 tons) from landfills every year.

LEARN MORE

www.affordableoffice.com/decommissioning





MAXIMIZE
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AFFORDABLEOFFICE.COM

F

Sustainability is important to **our** mission.



Over 5.9 million pounds of decommissioned office furniture have been diverted from landfills



Zero Waste to Landfill status globally since 2012.



BOS recycles 500 tons of metal yearly (1 metal scrap trailer weekly), as well as cardboard and white paper.



Packing from new product is reused to package/protect used product in our warehouse and during delivery.



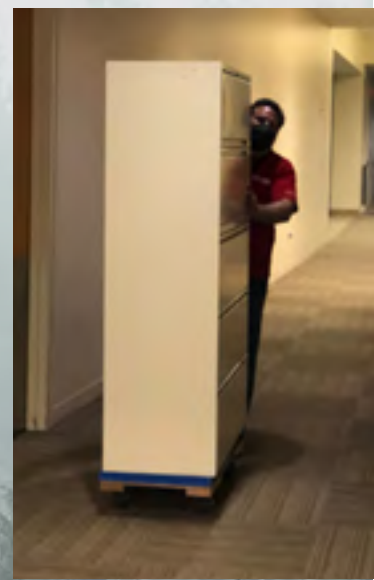
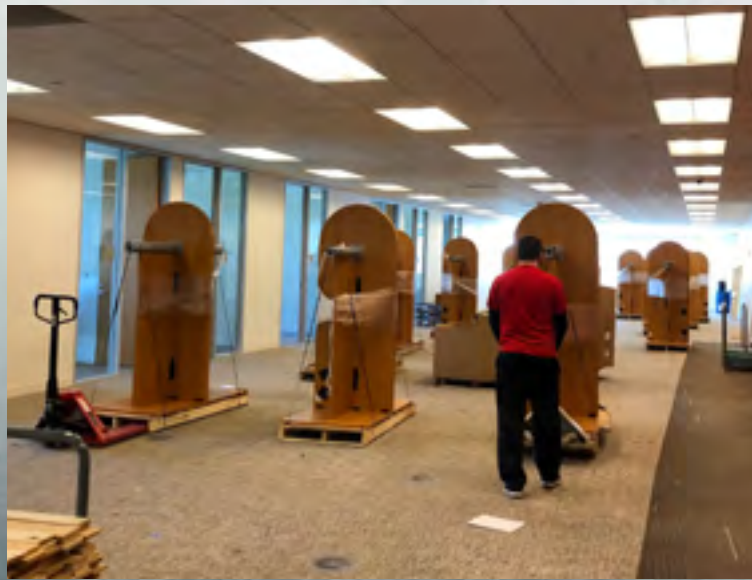
BOS sells 80% of the decommissioned furniture that is brought into our warehouse out of our retail showroom floor.

BOS and Haworth have committed to setting an example and operating to ensure future generations are not compromised. Haworth, the industry leader in LEED solutions, is committed to offering greener products and services.

In addition to helping our clients create more sustainable spaces, BOS keeps countless workstations from going into a landfill by utilizing Affordable Office Interiors (our sister BOS Holdings company) for reselling and repurposing decommissioned furniture.



LEARN ABOUT THE AOI SUSTAINABILITY CYCLE
www.affordableoffice.com/sustainability



MAXIMUM VALUE

UNPARALLELED
BUYING POWER &
PREFERRED PRICING

from over 250 of the world's top workspace manufacturers.



LOUNGE & SEATING

AIS
Allemuir
Allseating
Arcadia
Arold Contract
Bernhardt
Cabot Wrenn
Council
DarRan
Dauphin
David Edward
Davis
Enwork
EKO
ERG International
Eurotech
Furniture Lab
Global
Groupe Lacasse
Hickory Leather Group
High Point Furniture Inc.
HBF
Hekman Contract
Highmark
Hon
iDesk
Integra
ICF Group
Indiana Furniture
Jasper Group – JSI & Community
Keilhauer
KFI Studios
KI
Krug
LaZBoy Contract
Lesro
Martin Bratrud
National
Nightingale
9to5 Seating
OCI Sitwell
Offices to Go
OFS
RoomB
Sedia Systems
Sit on It
Spec Seating
Stylex
Tenjam
Trinity
X Chairs

OUTDOOR FURNITURE

Bluedot
EMU Contract
Hightower
Landscapeforms

WALLS

Trendwall

LIGHTING

AIS
Artemide
ESI
Humanscale
Light Corporation
Luxo

TABLES MEETING TRAINING DINING

AIS
Bernhardt
Cornerstone
CORP DESIGN
Council
Created Hardwood
Davis
Falcon
Furniture Lab
Global
HBF
iDesk
IOF
KFI Studios
KI
Krug
Logix
Magna
Nevers
Nienkamper
Nucraft
OFS
Prismatique
Safco
Shoto
Special T
Spec
Surface Works
Thonet
Urban Evolutions
Versteel

TASK EXECUTIVE & CONFERENCE SEATING

AIS
Allseating
Global
Hon
Humanscale
iDesk
9to5 Seating
Sit on It
United Chair
VIA Seating

ERGONOMICS

AIS
Ergo Systems
ESI
Falcon
Global
Grand Stands
Humanscale
Intellaspace
Lifespan
Neutral by Design
Relevant
Right Angle Products
Safco
SpaceCo
Special T
Thonet
Workrite

SYSTEMS

AIS
Invincible
Tayco
Swiftspace
Invincible
Group Lacasse
Compatico
Friant

SOCIAL DISTANCING PRODUCTS

AIS
Ghent
Harmony Collection
Hickory Contract
In2Design
Intellicare PPE
Loftwall
Magnusson Group
Mergewerks
Screenflex
Senator
Special T
Swift Space
Take Form

FILES & STORAGE

AIS
Ake
Aurora
Fireking
Global
Great Opening
Hon
Invincible
Kwik File
Metal Arc
Montisa
Office Specialty
Safco
Schwab
Tennsco
Trendway
Virco
Wadell

HEALTHCARE

Paul Brayton Designs
Carolina
Cabot Wrenn
David Edward
Global
Group Lacasse
High Point
Hon
Integra
Intellicare
Intensa
IoA
KI
Knu/LaZBoy Contract
Krug
Lesro
Neocase
Sedia Systems
Softcare
Stance
Thonet
Trinity
Wieland
Unicell
Vivid Board

EDUCATION

Children's Factory
Diversified Woodcrafts
Falcon
Global
Jonti-Craft
MooreCo-Vanerum
Safco
Thonet

CASEGOODS

AIS
Bernhardt
Cherry Man
Corp Design
Dar Ran
Doanne Keys
COE Distributing
Enwork
Gianni
Global
Groupe Lacasse
Harmony Collection
Hon
Indiana Furniture
Invincible
Inwood
IOF
Jasper Group – JSI & Community
KFI Studios
Krug
Mobilia
National
OFS
SAFCO
Tuohy

ACCESSORIES

Bretford
Chief
Claridge
Clarus
Corporate Sign Systems
Deflecto
Doug Mockett
Egan Visual
Enwork
Ergotron
ES Robbins
Ghent
Grand Stands
Great American Art
Magnuson Group
Peter Pepper Products
Quiet Earth Moss
Safco
Systems 290
The Mail Store
Waddell
Workwell by Otlite
Vivid Board

SOUND MASKING & VISUAL PRIVACY

AIS
Collaboration Spaces
ezoBORD
FI Interiors
FUNC, by MDC
Harmony Collection
Making Privacy Simple
Mergewerks
Nook Pod
OFS
ZONEZ



We motivate our team to serve you with integrity and commitment while offering inspiration for the project today, and throughout our relationship, tomorrow."



AOI LEADERSHIP

George Pfeiffer

CEO of BOS Holdings

George leads by the AOI core values: Integrity. Inspiration. Commitment. He believes that if you do right by your clients, employees, and vendors, they will appreciate the relationship and the investment and will, in turn, do right by you. He ensures that his team embodies these values and that strong, long-term relationships are established with our clients.

Georgia Dobbelaere

President of AOI

Georgia Dobbelaere is dedicated to building outstanding client relationships by directing a team of hard-working, open, honest, fair and reliable workspace experts. Georgia leads the most experienced workspace dealer team in the industry and her commitment to professional excellence ensures she consistently delivers exceptional results for her clients.

We Value Lasting Partnerships


SINCE 2005


SINCE 2018


SINCE 2019


SINCE 2016


SINCE 1995


SINCE 2015


SINCE 2016


SINCE 2021


SINCE 2000


SINCE 2016


SINCE 2012


SINCE 2015


SINCE 2000


SINCE 2005


SINCE 2001


SINCE 1995


SINCE 2015


SINCE 1990


SINCE 2012


SINCE 2005

AOI creates long-term value by developing positive client relationships, many of which have lasted 15 years or longer.



SINCE 2020



SINCE 2010



SINCE 2008



8 YEARS



SINCE 2016



SINCE 2013



SINCE 1990



SINCE 2015



SINCE 2012



SINCE 2010



SINCE 1994



SINCE 2005



SINCE 1985



SINCE 1990



SINCE 2015



SINCE 2015



SINCE 2010



SINCE 2012



SINCE 2016



SINCE 2015



SINCE 2016

PROJECTS

- 01 WEBER
Palatine, IL
- 02 FISKARS
Middleton, WI
- 03 COLLABORATIVE CONSULTING
Wausau, WI
- 04 MEDLINE
Northfield, IL
- 05 ULTA BEAUTY
Bolingbrook, IL
- 06 WORLD KITCHEN
Rosemont, IL
- 07 ORGANIC VALLEY
Cashton, WI
- 08 ENTERPRISE
Oak Brook, IL
- 09 SCHNEIDER ELECTRIC
Nashville, TN
- 10 AKERMAN
Dallas, TX
- 11 RUSH COPLEY
Aurora, IL
- 12 VORTEX OPTICS
Barneveld, WI

Take video tours of AOI workspaces and hear from our satisfied clients.

[VISIT OUR SHOWCASE PAGE](#)

www.affordableoffice.com/showcase



02



03



05



06



08



09



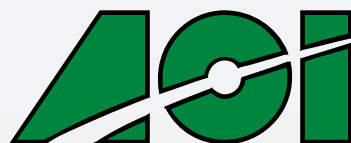
11



12



WE LOOK
FORWARD TO
EARNING YOUR
BUSINESS



**Affordable
Office Interiors**

A **BCS** COMPANY
HOLDINGS

888.264.2253 | WWW.AFFORDABLEOFFICE.COM | INFO@AFFORDABLEOFFICE.COM

HEADQUARTERS

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Roselle, IL 60172
866.264.2253

MADISON

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Madison, WI 53716
608.442.0430

MILWAUKEE

W136 N4829 Campbell Dr Unit 1
Menomonee Falls, WI 53051
262.777.2000



Affordable Office Interiors
AOIFurniture
affordofficeint
Affordable Office Interiors