

Material Desk

Material Desk Palettes allow users to easily add any material or product across a search of 300+ brands and upload your own images to create custom palette designs to share to clients or team members.

How to Access

- Log in to your Material Bank account
- Click on “Material Desk” in your Material Bank menu

Callout boxes and their descriptions:

- Edit palette name and project** (points to the top left 'Palette' header)
- Access materials from your Boards** (points to the 'Boards' tab)
- Search for Materials, Products, Paints and More** (points to the search bar)
- Click “Order Samples” to order any sample by midnight (ET) and everything is delivered by 10:30 AM the next day.** (points to the 'Order Samples' button)
- Send an email to clients or team members or download a snapshot to save your design** (points to the 'Share' and 'Download' buttons)
- Add materials to your palette by clicking on an item. Once on your palette, click on materials to drag, adjust, resize, delete, zoom, set material as background or find out info about material.** (points to the material thumbnails at the bottom)
- Erase your palette** (points to the trash icon in the right sidebar)
- Align all materials** (points to the alignment icon in the right sidebar)
- Undo** (points to the undo icon in the right sidebar)
- Add upload or record a video, a voice recording, or add photo within your palette** (points to the camera icon in the right sidebar)
- Align all materials** (points to the alignment icon in the right sidebar)
- Filter your material search** (points to the filter icon in the right sidebar)

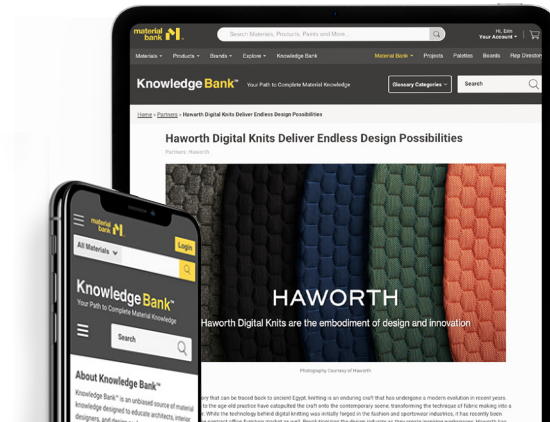
Knowledge Bank

Knowledge Bank™ is an unbiased source of material knowledge designed to educate architects, interior designers, and design professionals on key material insights. Users can learn more about your brand through the following:

- Glossary of Terms
- Featured Articles
- Partner Articles and more

To Access:

- Click on Knowledge Bank in your Material Bank menu
- To read more about Haworth on Knowledge Bank, go to <https://www.materialbank.com/knowledgebank#/articles/partners/haworth-digital-knits-deliver-endless-design-possibilities/>



Boards

Save, organize and share materials with your clients in customized boards! Invite your clients to your Board to collaborate in real-time.

How to Use:

- Log in to your Material Bank account
- Click on “Boards” in your Material Bank menu
- Add materials and products to your Board and organize and filter by tagging
- Add your own images and visual inspiration to any Board by clicking on the image upload icon inside your Board
- Share or collaborate your Board with clients
- Click “Order Samples” to order any sample by midnight (ET) and everything is delivered by 10:30 AM the next day.

