

THE DECOMMISSIONING BREAKDOWN



01

DISCOVERY

- Preliminary Walkthrough
- Document Facility Conditions for Load Out

KEY SUCCESS FACTORS

- Client Representative on Site
- Unlimited Access to Space



02

INVENTORY

- Determine Categories & Conditions
- Sort Product
- Create Detailed Inventory & Photograph
- Create Removal & Tagging Plan

KEY SUCCESS FACTORS

- Pre-Define Product for Reuse
- Determine Strategy for Internal Interest



03

COORDINATION

- Coordinate with Facilities & Building Trades
- Coordinate Power/Comm Disconnect
- Maintain Schedule

KEY SUCCESS FACTORS

- Provide Schedule
- Attend Project Meeting(s)



04

REMOVAL

- Prepare Staging Area
- Dismantle and Tag
- Stage and Remove
- Clean Site as Required
- Final Walkthrough

KEY SUCCESS FACTORS

- Minimal Trash and Clutter
- Ontime Exit of Existing Space



05

DISPOSITION

- Recycle & Dispose
- Balance Accounts/Dispense Funds
- Wholesale Nationwide Network
- Resale via AOI Showrooms
- Reduces Environmental Impact & Promotes Green Initiatives